



I. Personal Information										(PLEASE PRINT)	
FIRST NAME			MIDDLE INITIAL			SURNAME					
ADDRESS					CITY/TOWN			POSTAL CODE			
MAILING ADDRESS					PRIMARY PHONE			CELL PHONE			
E-MAIL ADDRESS											
II. Examination and Date Selection											
1. Which exam are you applying to write? One exam per application								2. Have you previously written this exam? If yes, circle which attempt this is: 2 3 4 5 6 7 or _____			
CLASS	A1	A2	A3	A4	B1	B2	B3	B4	Further documentation is required at the 4 th and 7 th attempt.		
1 st Class Power Engineer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Documentation is attached <input type="checkbox"/> Yes <input type="checkbox"/> No		
2 nd Class Power Engineer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		3. Select preferred location of exam:		
3 rd Class Power Engineer	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/> Winnipeg <input type="checkbox"/> Brandon		
4 th Class Power Engineer	<input type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/> Other:		
5 th Class Power Engineer	<input type="checkbox"/>	*New revised syllabus as of Jan. 1, 2018									
Special Boiler Operator	<input type="checkbox"/>	Please visit www.sopeec.org									
Refrigeration Class	<input type="checkbox"/>										
Steam Traction Engine	<input type="checkbox"/> Drivers Test		<input type="checkbox"/> Written			<input type="checkbox"/> Both			1 st Requested Date:		
									2 nd Requested Date:		
III. Verification of Education and Experience											
Verification of education and experience is required as licensure progresses. Are you submitting documents now?											
<input type="checkbox"/> YES, IF YES CHECK DETAILS BELOW <input type="checkbox"/> NO, WILL SUBMIT AT LATER DATE <input type="checkbox"/> NO, I HAVE PREVIOUSLY SUBMITTED <input type="checkbox"/> A copy of the Employer Verification of Experience is attached. <input type="checkbox"/> A copy of educational transcript and/or certificate of course completion is attached.											
Exam fee is \$60 and must be paid with application.											
Date of Application: (YYYY/MM/DD)						Signature of Applicant:					
OFFICE USE ONLY											
<input type="checkbox"/> Approved <input type="checkbox"/> Declined		Trades Examination Clerk Initials			Date (YYYY/MM/DD)			Refund Date (YYYY/MM/DD)			
<input type="checkbox"/> Refund Request Initiated											

This information is collected under the authority of *The Power Engineers Act* to be used for examination and licensing purposes. Information may be shared with Apprenticeship Manitoba. If you have questions about the collection of information, contact Inspection and Technical Services, 508-401 York Avenue, Winnipeg, MB R3C 0P8 or call (204) 945-3373.

Examination eligibility, examination rewrite waiting periods and licensing information can be found under The Power Engineers Act and Regulations located at: <https://web2.gov.mb.ca/laws/statutes/ccsm/p095e.php>.

All applications must be complete, pre-requisites met, required documentation submitted and fees paid in order to be eligible to write an exam. The deadline for application submission is a minimum of 4 weeks (20 working days) prior to the scheduled examination date. Late applications may be processed for the next available examination sitting.

The examination fee is \$60. Payment methods are as follows:

- Cash (in person)
- Cheque/Money Order made payable to the Minister of Finance
- Credit Card (either in person or by mailing in a Credit Card Authorization {CCA} form with application). Payment will not be processed if CCA is emailed or faxed. Mail only.

Proof of further education and/or hours logged under a licensed employer must accompany an application for a re-write at the 4th and 7th attempts, for exams in each program area. There is a 90 day waiting period between examination re-writes.

Rescheduling an examination more than once may result in an automatic refund of the examination fee. You may however re-apply with applicable fee.

To reschedule an examination, Inspection and Technical Services requires a written request, 5 business days prior to your confirmed examination scheduled date. All requests should be forwarded to ITSTrades@gov.mb.ca. You will receive written confirmation that your exam was cancelled. Once you have received written confirmation that your exam was cancelled and you provided at least 5 business days notice, you may request a **full refund for a cancelled examination**.

If you **do not show up** to a confirmed sitting and have not rescheduled or cancelled within the deadlines your application fee will be forfeited.

If you require further information contact:

Inspection and Technical Services

508-401 York Avenue
Winnipeg MB R3C 0P8
Telephone: (204) 945-3373
Fax: (204) 948-2089
Email: ITSTrades@gov.mb.ca